

<p align="center"><i>Black River-Matheson Chamber of Commerce</i></p>	<p align="center">POLICY NUMBER</p> <p align="center">2009-12</p>
<p><u>POLICY</u></p> <p align="center">TERMS OF REFERENCE VICE PRESIDENT’S ROLE</p>	<p>NEW</p> <p>Board:</p> <p>AGM: October 13, 2009</p>
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1. POLICY STATEMENT

The Black River-Matheson Chamber of Commerce elects a Vice President to act as advisor to the President. To oversee the Committees’ Chairpersons and to act as President in the absence of the President

2. OBJECTIVES

- A. To attend all Board of Directors and Executive meetings.
- B. To act as an advisor to the President.
- C. To be certain that each committee/chairperson is carrying out his/her responsibilities as set out for them.
- D. To take the place of the President at Chamber or other functions when requested to do so.
- E. To perform any other requests made by the President for the purpose of improving the Chamber of Commerce.
- F. The primary role of the Vice President of the board is to ensure the proper functioning of the Board and the proper function of board business, if for any reason, the President is not available.
- G. In absence of the President, the Vice President shall be vested with all the powers and shall perform all the duties of the President.
- H. The Vice President shall possess and may exercise such other powers and duties as may, from time to time, be assigned by the board.